



**Risk Management  
Environmental Health & Safety  
Emergency Management  
Ergonomics  
Continuity of Operations  
Campus Security**

Email  
[LSCO Safety](mailto:LSCO_Safety)

Phone  
(409) 670-0789

Web:  
[LSCO](http://LSCO)

**Contacts:**  
Gary Rash – Executive Director  
Phone: LSCO – (409) 882-3902  
LSCPA – (409) 984-4921  
LIT – (409) 247-5082

**Security Contacts**  
Joey Hargraves – Director of Safety  
Phone: (409) 882-3910  
Email: [joseph.hargraves@lSCO.edu](mailto:joseph.hargraves@lSCO.edu)

Mike Dempsey – Campus Safety Officer  
Phone: (409) 882-3366  
Email: [michael.dempsey@lSCO.edu](mailto:michael.dempsey@lSCO.edu)

Leah Weaver – Campus Safety Officer  
Phone: (409) 882-3366  
Email: [leah.weaver@lSCO.edu](mailto:leah.weaver@lSCO.edu)

**EHS Specialist – Shared Services**  
Tracielynn Walters  
Phone: (409) 658-4491  
Email: [twalters@lit.edu](mailto:twalters@lit.edu)

- Battery jump
- Inflate or change vehicle tires

So add the Campus Safety number to your mobile device and give us a call. (409) 670-0789.

## 2 It's Still Tropical Storm Season

There are two months remaining in the 2022 Tropical Storm Season. Departments should remember the following steps in case of campus closure:

- Back-up critical documents on computer hard drives and approved cloud sites. Unplug computers, printers, and other electrical equipment.
- Relocate contents from lower areas to areas safe from water damage.
- Lab areas store sensitive apparatus and glassware in areas safe from flooding and wind damage. Assure all hazardous and biohazard materials and wasters are properly protected.
- Empty trash receptacles of items likely to rot.
- Take home all personal items of value.
- Review the Emergency Management and Business Continuity Plan for additional closure information.
- Photograph all department equipment including serial numbers.

## 3 SOPs. What are they?

Did you know Standard Operating Procedures (SOPs) are required by the Safety Procedures Manual?

SOPs should be prepared by department heads / supervisors for all hazardous operations, activities, equipment, and for hazardous locations such as transformer locations, electrical substations, etc.

- SOPs will be posted when appropriate in or near the hazardous to which it refers.
- Students and employees should be trained to comply with SOPs.
- Supervisors should ensure the provisions of SOPs are enforced.
- SOPs should be kept current.

Please contact the EHS Specialist for assistance with SOPs.

## 4 Anyone Grilling on Labor Day?

According to the National Fire Protection Association (NFPA), each year, outdoor grilling causes an average of 8,900 home fires. Regardless of the type of grill, here are 9 safety tips to consider:

- Grill outside and away from any structures: Charcoal and gas grills are designed for outdoor use only. However, NFPA reports that more than 27% of home fires started by outdoor grills began in a courtyard, terrace or patio, and 29% started on an exterior balcony or open porch. Make sure the grill is placed far enough away from other objects so the heat from the grill will not reach the nearby structures.



- Make sure the grill is stable: Only set grill on a flat, non-combustible surface and make sure the grill cannot be tipped over. Consider using a grill pad or splatter mat underneath the grill to protect the deck or patio.

## 1 Give Us a Call!



Don't feel safe walking to your vehicle. Got back to your vehicle and the battery is dead. Give Campus Safety a call. Campus Safety provides the following services:

- Escort to vehicle or other vehicle
- Vehicle unlock

- 
- Keep the grill clean: Remove grease or fat buildup from the grill surface using a grill brush and clean the tray below the grill regularly to prevent grease and food residue from building up, as this could cause a fire. If using a charcoal grill, allow the coals to completely cool before disposing of them in a metal container.
  - Check for propane leaks on gas grills: Before the season's first barbecue, check the gas tank hose and tank connection for leaks by applying a light soap and water solution to the hose and then turning on the gas. If there is a propane leak, the solution will bubble. Other signs of a propane leak include the smell of gas near the barbecue or a flame that will not light.
  - If the flame goes out, wait to relight: If using a gas grill and the flame goes out, turn the grill and the gas off, and then wait at least five minutes to relight it.
  - Take care around the grill: Never leave a lit grill unattended. Do not allow kids or pets to play near the grill. Never try to move a lit or hot grill and remember the grill will stay hot for at least an hour after use.



- Be careful with charcoal starter fluid: If using a charcoal grill, only use charcoal starter fluid. If the fire starts to go out, do not add any starter fluid or any other flammable liquids to the fire. Consider using a charcoal chimney starter, which uses newspaper to start the fire instead of starter fluid.
- Wear the right clothing: Clothing can easily catch fire, so be sure shirttails, sleeves or apron strings do not dangle over the grill.

- Be ready to put out a fire: Have baking soda on hand to control a grease fire and a fire extinguisher nearby for other fires. If an extinguisher is not available, keep a bucket of sand next to the grill. Never use water to put out grease fires. Extinguishers are required for all campus events. Grilling season can be fun and enjoyable and by following these safety tips, this year's grilling season can be incident free.

Hope everyone has a safe Labor Day!

