| Instructions | Example |
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| 1. Carefully read the <br> problem. Note what <br> numerical data is <br> given, and what is <br> being asked for. | Find the height of a tree which <br> casts a shadow 20 feet long <br> when, at the same time, a vertical <br> yard stick casts a shadow 30 <br> inches long. |
| 2. Make a sketch, <br> drawing, or picture of <br> the described situation, <br> and put all the given <br> data from the problem <br> on the drawing. <br> Look for what the <br> problem's question is. <br> In other words, what do <br> they want to know? In <br> this example, they <br> want to know the <br> height of the tree. <br> Let $\mathrm{x}=$ the height of <br> the tree. |  |

4. Solve for $\mathbf{x}$ :

Substitute the yardstick length for the height, $\mathrm{h}=36$.

Multiply both sides of the equation by 20 in order to eliminate the denominator of $x$ (cross-multiplication also works here).
Reducing the remaining fraction simplifies calculations.
Divide 5 into 20, which yields 4; then multiply 6 and 4.

## Answer:

The height of the tree is $\mathbf{2 4}$ feet.
Notice that this problem uses two different units of measurement, inches and feet. However, it is unnecessary to convert feet to inches before solving (the answer is exactly the same, whether you convert or not). Why?

