

Robert Keith Riza, Ed.D.

Summary of Qualifications:

- Excellent written and oral communication skills; ability to interact with multiple groups in varying situations.
- Strong leadership character, believe a leader must find ways for team to be successful finding roles for all team members to contribute, creating buy-in from all involved, able to sell the big picture; willing to make data-driven decisions to achieve the objectives but not afraid to fail.
- Strong personal commitment to excellence, able to make decisions under pressure and finish multiple projects simultaneously.
- Understand and embrace the importance of maintaining a high profile position within the community; representing the College as a member and/or leader of clubs and organizations; realizing I am a direct reflection of the institution.

Education:

Ed.D. Texas A&M University-Commerce, Commerce, TX

Major: Curriculum, Supervision, and Instruction — Higher Education

Minor: Kinesiology

Dissertation: Parental Notification of College Student Alcohol Offenses and their

Relation to the Reduction of these Offenses

December 2003

M.S. Texas A&M University-Commerce, Commerce, TX

Major: Secondary and Higher Education

December 2000

B.S. Texas Wesleyan University, Fort Worth, TX

Major: Exercise and Sports Studies

Minor: History

May 1994

A.A. Weatherford College, Weatherford, TX December 1988

Professional Experience:

President/CEO – Clarendon College, Clarendon, TX

Hired December 2013

Responsible for total operations and oversight of main campus and three off-site centers. Redesigned all administrative structures (Instruction, Student Services, and Business) for College, decreasing upper-level administration and increasing the efficiency at the campus/center level to provide better support.

Instituted new District-wide budgeting process; maintained College budget of \$9.3M, but have reduced expected revenues, and have increased grant funding; reduced expenses each year; 2015 and 2016 audits were the first clean audits in past decade at the College.

Implemented three-year strategic plan 2014-2017 “One College...One Vision”; District-wide committee reviewed previous ten-year plan and produced new plan. Have started drafting next plan to implement in the fall.

In working in our communities, currently I serve as the president of the Clarendon Lions Club as well as the president of the Clarendon EDC, assisting in the development of a new water recreation facility for Clarendon. I am also a member of the Pampa Rotary Club and host monthly meetings with leaders from the three taxing counties we serve.

Increased University Partnerships with dual admissions procedures with both West Texas A&M and Texas Tech University as well as established new 3+1 Bachelor’s degree in Health Sciences and 3+1 for ADN to BSN (TTU); allowing students to complete 90 SCH at Clarendon before finishing at Texas Tech. Established College’s first ADN Program and expanded it within District, partnering with the Childress Regional Medical Center to offer the program at their facilities, including creating a Nursing Skills Center at the hospital for our students to perform clinicals (simulation lab) as well as CEU’s for current hospital staff.

Worked with the Clarendon College Foundations to increase support of local dual credit enrollment and have received private donation of \$250,000.00 (\$50,000 for five years) to use to cover dual credit tuition and fees. We also received an additional \$50,000.00 this past fall.

Completed project with Trane Inc. for \$1.4M energy package among three of our four campuses to increase efficiency and reduce energy costs.

The three years prior to my arrival saw a 25% decrease in enrollment, last fall we saw the largest enrollment (1590) in Clarendon College history and this spring we saw the largest spring enrollment in College history. Since Fall 2014, dual credit has increased by more than 40% to over 600 students.

Clarendon College was just notified that it is ranked #2 in the state of Texas by schools.com for the second year in a row based on graduation rates; tuition and fee costs; and student:faculty ratio. The Texas Higher Educational Coordinating Board also released data showing Clarendon led the state in graduation rates; quickest time to degree (2.2 years), and fewest hours to degree (66 SCH).

Vice President — Student Services Hill College, Hillsboro, TX

August 2009 – November 2013

Responsible for oversight of District-wide Enrollment Services (includes Admissions & Records, Financial Aid, Scholarship Programs, Counseling/Advising, Testing, Recruiting), TRiO, Upward Bound and GEAR-UP grants, University Partnerships, Student Discipline, Athletics, Housing and Student Life.

Implemented departmental re-design for Enrollment Management at both campuses; redefining job duties and locations, automating several processes and redesigning workflows.

Assisted with pilot program for Summer Success Camps to assist students in increasing their test scores to place higher in remedial sequences and embedded advisors for remedial students.

Oversaw completion of the Dudley Complex renovation project (estimated \$950K), creating a Snap-On Center of Excellence, only the third in the United States. Primary oversight of new construction of a Welding Building on the Wallace Campus in Hillsboro (estimated \$1.7M).

At Johnson County campus, serve as Administrator in Charge, liaison to Hill College Johnson County Development Foundation, serve as contact person for Johnson County Superintendents and Johnson County Advisory Board.

SACS Leadership Team for on-site accreditation visit October 2010, Student Services came through with no recommendations; June 2011 College received re-affirmation with no follow-up report.

Assistant Vice Chancellor — Student Affairs, Pima County Community College District, Tucson, AZ

June 2007— August 2009

Responsible for oversight of District functions: Admissions & Records; six campus Retention Specialists; Outreach Recruiting & Information Center; Scholarship Programs; Athletics; Disabled Student Resources; Student Life; three campus Childcare Development Centers; four campus AZTEC Middle Colleges in collaboration with TUSD. Oversaw re-design of campus student services facilities and processes.

Worked with the University of Arizona on several projects: GEAR-UP Grant, ACE Program, Raytheon Scholars Program, Pima/UA Joint Admissions Program, PCC/UA committee on Under-Represented Students, and pilot program for PCC/UA Counselors housed on each other's campus.

Completed several initiatives for the 2006-2008 PCC Strategic Plan: Strategy 1.4: Create Consistent Career Services for Students; Strategy 1.10: Ensure Students have Internships and Cooperative Educational Opportunities; Strategy 3.3: Standards of Academic Progress; Strategy 3.4: Student Intent Project; Strategy 5.3: Enhance Athletic Facilities for Students and Community Members

Oversaw two capital projects: Multi-Campus Childcare Development Center Re-Modeling (\$500K); Athletic track replacement (\$1.2M). Budget oversight of more than (\$18M), Provost's office had oversight of more than (\$54M), current PCC budget totals (\$259M).

Executive Director of Athletics, Pima County Community College District, Tucson, AZ

September 2004 — June 2007

Responsible for all aspects of 16 team athletic department (8 men's teams, 8 Women's teams) one club sport (wrestling), and cheerleading. Duties include: fundraising, academic and regulation compliance with ACCAC, Region I and the NJCAA; coordination of games, practices, transportation, facilities, and community relations. Implemented Department Policy & Procedure Manual, Student-Athlete Handbook, and A. D. Honor Roll

Centralized two campus operations into one District Office.

Completed Strategic Plan 2004 Initiative 1.3: Renew and Stabilize Athletic Program

Developed stand-alone athletic department budget (\$1.8M) funded totally without tax revenues.

Managed gym renovation including new gym floor, bleachers, and new locker room facilities (\$750K)

Director of Intercollegiate Athletics, Health & Physical Education Division Director Hill College, Hillsboro, TX

May 2003 until September 2004

Responsible for all aspects of intercollegiate athletic department including: fundraising, academic progress of student-athletes, compliance with NTJCAC, Region V, and NJCAA regulations; monitor eligibility, coordinate transportation, monitor budgets and community relations.

Developed and implemented stricter academic and behavior standards for student-athletes and coaches

Developed and implemented three-year plan for program and facility upgrades for athletic department; including the Athletic Director Honor Roll,

Responsible for academic integrity of PHED Division including the evaluation of all full-time faculty (6) and adjunct faculty (3), scheduling of courses for division, syllabi review, and teaching of courses.

Served as NJCAA Region V Assistant Men's Director

Director of Student Life & Athletic Director, Hill College, Hillsboro, TX

June 1999 until May 2003

Responsible for the following areas: Athletics, District-Wide Recruiting, Housing, Student Life and Activities, Student Discipline, Police/Security, Student Government Association, Clubs and Organizations, and Intramurals; responsible for the staffing and coordinating events at the Bill Daniel Student Center.

Responsible for supervising and evaluating 18 full-time staff and 6 work-study students

Developed and implemented Hill College's Critical Incident Response Plan

Admission Coordinator, ITT Technical Institute, Arlington, TX

June 1996 - June 1997; April 1998 — June 1999

Involved in all aspects of student recruitment and retention. Worked with both traditional and non-traditional students, Monitored student progression from first contact to graduation.

Involved in interview process of new representatives, coordinated training of new and current staff

Director of Youth Sports Program City of Fort Worth, Fort Worth, TX

November 1994 until June 1996

Responsible for all administrative functions of city-wide program, serving more than 15,000 participants

Oversight, training, and scheduling of more than 50 seasonal employees

Created stand-alone budget totaling more than \$360,000 annually

Assistant Basketball Coach, Texas Wesleyan University, Fort Worth, TX

March 1992 — September 1994

Offensive Coordinator for practices and games; Recruiting/Forward Scouting Coordinator

Assistant Basketball Coach, Weatherford College, Weatherford, TX

December 1988 — August 1990

Scouting/Recruiting responsibilities, Residence Hall Assistant

Classroom Experience:

Hill College

PHED 1301, Introduction to Health and Physical Education, 2003-2004

PHED 1321, Sports Studies I, 2003-2004

PHED 1309, Sports Officiating II, 2004

PHED 2138, Lifetime Sports, 2003-2004

PSYC 1101, Orientation, 1999

ITT Technical Institute

Psychology 1101, Orientation, 1998-1999

Past and Present Committee Assignments/Offices:

Chair, TACC, Junior and Community College Political Action Committee

Past-Chair, THECB Region I Higher Education Regional Council

President, Western Junior College Athletic Conference, 2016-17

Member, Texas Workforce Commission, Panhandle Workforce Development Board
Appointed, Executive Committee, December 2016

Member, P-16 Executive Board, ESC Region 16

Member, City of Clarendon, Water Recreational Facility Steering Committee (current)

Member, Pampa ISD Community Stakeholders Committee (Spring 2015)

Member, Hill College President's Council, 2009-2013

Chair, Recruiting Sub-Committee, 2011-2016 HCC Strategic Plan

Member, Hill College SACS Leadership Team, 2009-2011

Member, Hill College Strategic Planning Committee, 2009-2013

Chair, PCCCD Financial Aid/Scholarship Committee (2007-2009)

Chair, PCCCD Student Services Workgroups: Student Life, Career Services, Advising & Counselor Coordinators, AZTEC Middle College, Childcare Centers, Retention Specialists, Summer Bridge/ACE Program (2007-2009)

Member, PCCCD Academic Standards Committee (2007-2009)

Member, PCCCD Academic Calendar Committee (2007-2009)

Member, Institutional Climate Survey Committee (2008)

Member, PCCCD Student Learning Outcomes Committee (2007-2009)

Member, PCCCD College Curriculum Council (2007-2008)

Member, PCCCD Developmental Education Committee (2007-2008)

Member, PCCCD Planning Committee (2004, 2005-2007, 2007-2009)

Member, PCCCD Meet and Confer Management Team (2005)

President-Elect, Western States Football League, (2006-2008)

President-Elect, Arizona Community College Athletic Conference (2006-2008)

Co-Chair, ACCAC Golf Committee (2006-2008)

Member, NJCAA Division III Baseball Committee (2004)

Member, Hill College Strategic Enrollment Management Committee (2001-2003)

Member, Hill College Curriculum Committee (2003-2004)

Chair, Hill College Athletic Council (1999-2004)

Chair, Hill College ADA Committee (2000-2003)

Member, Hill College Scholarship & Financial Aid Committee (1999-2004)

Vice President, Kappa Delta Pi, TAMU-Commerce (2001-2003)

Advisor, TJCSGA Region IV, Board of Directors (2001-2003)

Chair, Hill College Residence Hall Council (1999-2003)

Chair, Hill College Student Life Committee (1999-2003)

Chair, Hill College Discipline Committee (1999-2003)

Member, CHO Liaison Committee, SWACUHO, (1999-2002)

Past and Present Association Memberships:

Texas Association of Community Colleges, Board of Directors, since December 2013

Chair – Junior and Community College Political Action Committee (appointed Fall 2015)

American Association of Community Colleges, since December 2013

Commission on Leadership and Professional Development (appointed 2015-2017)

American Community College Trustees, since December 2013

Texas Association of Community College Student Services Administrators, 2010-2013

Texas Community College Teachers Association: 1999-2005; since 2009

Texas Association of College and University Student Professional Administrators, 2009-2013

Association for Supervision and Curriculum Development, 2008-2010

National Association Student Professional Administrators, 2007-2013

National Association of Collegiate Directors of Athletics, since July 2002

National Alliance of Two-Year College Athletic Administrators, since July 2002

Alumni Association, Texas A&M University-Commerce, since April 2001

Kappa Delta Pi, International Honor Society, since April 2001

Southwest Association of College & University Housing Officers, 1999-2003

Professional Conferences/Seminars Attended:

John C. Maxwell Team Certification Program, Orlando, FL February 2018

Dale Carnegie Leadership Series, Amarillo, TX March 2016

Southern Association of Colleges and Schools, Annual Conferences: Dallas, 2017; Atlanta, 2016; Houston, 2015; Nashville, 2014; Dallas, 2012; Orlando, 2011; Louisville, 2010; Atlanta, 2009

American Association Community Colleges Fall Meeting, Washington, D.C., November 2015

AACC Presidents Academy Summer Institute, Austin, TX, July 2015

NJCAA Region V Meetings, Fall and Spring meetings since 2014

American Association Community Colleges Annual Convention, Phoenix, AZ, 2009; Long Beach, CA, 2006

NCCEP/GEAR-UP Maximizing Conference, Las Vegas, NV, February 2008

Higher Learning Commission Assessment Conference, Lisle, IL, February 2008

Iowa State University Leadership in Education, Kansas City, KS, October 2007

NJCAA Annual Meetings: Tucson, AZ, March 2007; Colorado Springs, CO, April 2006;

Charlotte, NC, April 2005; Colorado Springs, CO, April 2004

Administrator Leadership Management training, PCC, December 2006

Legal Issues in Higher Education, PCC, July 2006

NACDA Facilities/Leadership EXPO, Las Vegas, NV, November 2006

NACDA & NATYCAA Annual Conventions: New Orleans, LA, June 2006; Dallas, TX, June 2004; Dallas, TX, June 2002

Consortium of Resource Development, Senior Symposium, Newport, RI, July 2005

ACAP Seminar: Are Intercollegiate Athletics Out of Control? San Antonio, TX, February 2005

Ethical Issues in College Athletics, Texas Christian University, February 2004

Texas Community College Teachers Association, State Convention, February 2004, February 2002

Texas Higher Education Law Conference, UNT 2011, 2010, 2003, 2002, 2001, 2000

Community College Issues Conference, TAMU-Commerce: 2011, 2011, 2009, 2003, 2002, 2001

SWACUHO Annual Conference: San Antonio, TX, 2002; Fayetteville, AR, 2001; Ft. Worth, TX, 2000

Community College CHO Conferences, Hill College, 2000, 2001, 2002

Civic/Community Involvement:

President, Clarendon Economic Development Corporation, appointed June 2016

Clarendon Lions Club – current since December 2013; currently serve as Club President

Pampa Rotary Club – current since 2015

Community Leadership monthly breakfasts – monthly breakfast meeting with ISD Superintendent; Chamber Director; EDC Director; County Judge and City Manager in our three taxing counties: Donley, Gray and Childress.

Chamber of Commerce, Cleburne, TX — Board of Directors, January 2012; Vice Chair –Tourism & Community Events, January 2012, Chair-Elect, January 2013

Burleson I.S.D. District Educational Improvement Committee — appointed to two year term, Fall 2012

Hillsboro I.S.D. Education Foundation — Marketing Committee, May 2011, Nominated to Board of Directors, Fall 2013

Cleburne Economic Development Foundation — May 2010, elected to Board of Directors November 2011

Cleburne Christian Business Club — September 2009 – December 2013, President, April 2012-13

Tuesday Forum (Cleburne) — September 2009 – December 2013, served as President 2013

American Red Cross — Community Development Team founding member, Cleburne Chapter, Certified Red Cross volunteer (2010)

Hillsboro Lions Club - Member July 1999-2004, August 2009-December 2013; Club Tail Twister, June 2011; Board of Directors, July 2000 – September 2004, June 2011 – December 2013; Chair, Local Sight Preservation Committee, (2002-2004); Chair, Fund Raising Committee, (2003-2004); Zone Chairman — Governor's Council, District 2X-3, (2002-2004)

Joshua Lions Club — Associate Member - November 2009 – December 2013

Tucson Boys and Girls Club of Tucson — Serve as liaison for Scholarship Program at Pima Community College, Speaker at Youth of the Year Award Dinner.

Regional College Access Center — Advisory Board member for Metropolitan Education Commission's Access Center. This is a collaborative group involving Pima Community College, Tucson and Sunnyside School Districts and the University of Arizona to make higher education more accessible for the community.

Activate Tucson — Executive Board for community project headed by the Tucson YMCA and the Mayor's Office, geared to explore youth fitness and overcome obesity. Coordinated 2nd Annual Employer Forum hosted at Pima Community College; Emceed 3rd Forum at Viscount Suites Hotel.

Tucson Parks and Recreation — Co-hosted the Southern Arizona Senior Olympics at Pima Community College's West Campus; serve on various advisory boards as requested; monitored and re-negotiated Inter-Governmental Agreements for Joint-Use facilities at West, East and Desert Vista campuses.

Metro Tucson Visitor's Bureau and Convention Center — Served as member of Advisory Board to secure American Youth Football Championships bid for Tucson in December 2007.

Tucson Sport Magazine — Executive Committee member for local magazine emphasizing youth sports, fitness and nutrition.

South of 45 Breakfast Club — Monthly breakfast club for young Tucson professionals

Collegiate Newspaper Readership Program — Served on Advisory Board for Dallas Morning News program aimed at increasing awareness and reading among college students (1999-2004)

Greater Hillsboro United Way Member Board of Directors (2003-2004); Public Relations Chairman (2004); Member Pledge Drive Committee (2002-2004)

Hillsboro Chamber of Commerce — Worked with Chamber office to secure student volunteers to assist with silent auction bidding at annual banquet; liaison to College for facility usage.

Hillsboro Parks and Public Works Department — Initiated proposal and secured city funds to build joint use facility for City of Hillsboro/Hill College soccer field completed in fall 2004.

Awards and Honors:

National Council Marketing & Public Relations – named 2016 CEO of Year District 4; one of seven to be considered for National Award

Highest Achievement Award – Dale Carnegie Leadership Course, March 2016

Texas A&M University – Commerce, Alumni Ambassador – February 2014

Named one of 115 Outstanding Alumni of the TAMU-Commerce College of Education, 2005

Lion of the Year Award, Hillsboro Lions Club, June 2004

Lion's Club, District Governor's Award, June 2004

Texas Junior College Student Government Association, Region IV Advisor of the Year, 2003

ITT Technical Institute, Texas District, Outside Representative of the Month, July 1996

ITT Technical Institute, Texas District, Outside Representative of the Quarter, Fall 1996

ITT Technical Institute, Arlington Campus, Representative of the Month, July 1996

ITT Technical Institute, Arlington Campus, Representative of the Quarter, Spring 1999

Dean's List, Fall 1994, Texas Wesleyan University

United States Amputee Athletic Association:

1987 All-American Basketball Team

Presentations:

Panelist: THECB Accelerate Texas Grant Conference, Fall 2015, San Antonio

Keynote Speaker: "College Freshman Finance 101": Joshua ISD, Senior Economics classes, April 2012/2013

Keynote Speaker: "Why you're here and your classmates aren't?" Clarendon College PTK Induction, March 2014; Hill College PTK Induction, March 2012

Presentation: "Recession Education": Cleburne Lions Club, July 2010, July 2011; Hillsboro Lions Club, June 2010

Speaker: "Why Did We Come Out of the Cave? Turning our potential into reality." ESC Region 12 Transition Fair, February 2010; Tucson Boys & Girls Clubs of Tucson Youth of the Year Award Dinner, June 2007-2009; Aztec Toastmasters International, February 2008; TJCSGA State Convention, April 2003

Presentation: "Gender Equity Issues Facing Community Colleges": American Association of Community Colleges, Long Beach, CA, April 2006

Keynote Speaker: "The Role of Athletics in Life": Tucson Youth Football Federation Coach's Clinic, August 2005; Midtown SERTOMA Club, Tucson, AZ, August 2005; Morgan, TX ISD Awards Banquet, May 1996

Presentation: "Leadership Development: Lead, Follow, or Get Run Over" TJCSGA Region IV: Fall Meeting, October 2002

Presentation: "Mental Approaches of Disabled Athletes": TAMU-Commerce July 2002

Paper and Presentation: "Differentiated Supervision: Clinical Supervision or Intensive Development": TAMU-Commerce, November 2000

Presentation: "At-Risk Students in Community Colleges: Who are they Where are they?" TAMU-Commerce, April 2000; Hillsboro Lions Club, May 2000